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Proposed Revision of OO/CD and OO/FDD

Records Control Schedules

Description

Disposition Instructions

OO/CD

Item 38. Information Reports

Division reference copies of [ ]  
[ ] series (microfilm record copies of all  
Reports are retained by OCR/Library).  
Filed by report number.

Temporary. Destroy when no  
longer needed for reference,  
except reports dated prior  
to Jan. 1, 1956

OO/FDD

Item 15. Information Reports

One copy of each information report  
. . . produced by the Division. These are  
maintained for convenience of reference.  
Filed by report number or by title and  
category.

a. [ ]  
[ ] reports. Copies are  
available from CIA Library

Temporary. Destroy one year  
after publication. Official  
Agency record copy is on  
microfilm in OCR/Library  
(Excepted are all reports  
published prior to Jan 1, 1958).